Council made aware of property for sale either on or off the market

External advisors appointed



Initial consideration by Executive Head and Property Team

**Raised with Chief Executive** 

Initial due diligence from advisors and presented to meeting of ELT, Leader,
Deputy Leader and
Portfolio Holders
(Property + Finance)

Reject or make an offer

If successful in principle further due diligence and presented to Cabinet for formal agreement

Further due diligence and legals prior to purchase

**Completion**